Sir,

With due respect and humble submission I wish to state that I am a student of Class X-C

of your school. I belong to a weaker section of society. The financial condition of my family

is not good. My father is a clerk in Collectorate. He has to support a large family. My

grandmother is 80 years old. She needs regular medical treatment.

My father's income is meager. He has many liabilities. In such a situation it is becoming

difficult for me to continue my study which is beyond our means. I am keenly interested to

continue my studies.

I am a good student of your school. I always have been a rank holder. I have always scored

high percentage of marks in all subjects. Besides, I have been the captain of our school

cricket team. Under my captaincy our school has won inter-state tournament. I have been

active in other extra curricular activities. I have won the first prize in state level quiz

contest. I took away the first prize in junior essay writing competition of our school.

I have been very punctual in school. I am a sincere and hardworking student. All the

teachers appreciate me. I have a childhood dream to be a doctor and serve the society.

I, therefore, request you to kindly waive the fees and grant me scholarship. I am sure; you

will find me the most deserving. Your favour and kindness can do a lot for me. I am

confident you would certainly be kind enough to grant me scholarship.

Thanking you,

Yours sincerely,

XYZ