

Sample Financial Aid Appeal Letter

Your Name
Street Address
City, State, Zip

Office of Financial Aid
Banan Appeals University
1234 College Drive
Baton Rouge, Louisiana 70810

(Date Here)

To the Office of Financial Aid:

My name is _____ and I was recently accepted to the **Banan Appeals University** for the fall of 2015. I am writing to respectfully request consideration of appeal for my financial aid award package.

I am very excited about the opportunity to attend BAU and am grateful for the financial aid package University has offered me thus far. However, I am still facing a large financial gap that, in spite of the school's generosity, would make attending impossible for me.

My three younger brothers and I live with my mother who is a single parent. Though we always knew paying for college would be challenging, we made plans to figure it out. However, one month ago my mother unexpectedly lost her job as a school bus driver. I have attached a formal letter from her manager documenting the layoff.

Now, our primary source of income is my mother's unemployment benefits. I have secured a part-time job at American Eagle but I have to put any income I earn toward our family's daily expenses and bills. I haven't met my father nor do I know where he lives, and thus I can't ask him for financial support. Sufficed to say, the five of us are struggling to make ends meet.

My expectation is that my mother will regain employment in the near future, and that soon we will not be in such a desperate financial situation. However, in the meantime, I am writing with the hope that you will take these new circumstances into consideration as you review my financial aid package for the coming school year.

Banan Appeals University has been my dream school for the last four years. The school is a perfect fit for me academically and socially, and I feel confident that I would contribute to the campus community.

Thank you so much for taking time to read this letter and for considering my request. Please contact me if you would like any additional information.

Sincerely,

Your Name
Phone Number
Email Address