

Scholarship Acceptance Letter Pdf

Beginning:

[Your Name]

[Your Full Address]

[City, Country, Zip Code]

[Date]

[Mr./Mrs. First and Last Name of Donor or Name of Organization]

[Name of Scholarship]

[Address]

[City, State, Zip Code]

Dear [Donor Name or Organization Name],

Body:

First Paragraph: purpose of your letter

I am writing to thank you for your generous [Name of scholarship] scholarship. I was very happy and grateful to learn that I was selected as the recipient of your scholarship.

Second paragraph: A little about yourself, background, interests, and say why the scholarship is important.

I am a Biology major with an emphasis in physiology and anatomy. I plan to pursue a career in [course name] upon graduating from [name of university you want to attend] I am currently a junior carrying [academic record], and plan to graduate [intended year of graduation].

After graduation, I will attend [future career plan after graduation]. Thanks to you, I am one step closer to attaining that goal.

Third paragraph: thank the person again and make a promise to do well with the “donor’s investment.”

By awarding me the [Name of scholarship], you have lightened my financial burden which would have hindered me, allowing me to focus more on the most important aspect of school, learning.

Your generosity has inspired me to help others and give back to the community. I hope one day I will be able to help other students like me achieve their goals just as you have helped me.

Sincerely,

[Sign your name here]

[Type your name]