

Jayne Murphy

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J.Murphy@student.ucc.ie

Education

- 2005-2006 University College Cork: LLB in Criminal Law
- 2001-2005 BCL Law and French (grade 2.1)
Tort Law, Land Law, European Union Law & French Administrative Law
- Year 3 Spent one year in University of Rennes I
- 1995-2001 Bandon Grammar School
Leaving Certificate (500 points)
French (A) German (A) Business Studies (B) Mathematics (B)

Legal Work Experience

- 2005 **Clifford Chance London** Summer placement in which I experienced 1 week in corporate and 1 week in international tax. Was able to sit in with client meetings and review papers.
- O'Connell O'Leary** 1 week summer placement in which I was given the opportunity to work with seniors and partners in private client work in property and trusts. Sat in on client meetings and was given a report to draft.
- 2004 **Ambrose Hall & Partners** 2 weeks in this smaller high street practice where I was involved in taking statements, reviewing papers and general office administrations such as answering calls from clients and typing reports.

Other Work Experience

- Since 2000 **Jeffers Bar and Restaurant (Cork)** I work here in the vacations where I am given considerable responsibility for serving customers, stocking the bar, training new staff and cashing up at night. This job has enabled me to develop excellent customer service skills as well as managing long hours in a busy environment.

Voluntary Work

- 2003 – 2005 Member of 'Sunday Sports' project, run by Cope Foundation to help persons with physical and intellectual disability to improve their functional ability and maximise physical independence.
- I also take part in other events run during the week such as Wednesday Kids Club which gives the children in residential care opportunities to partake in leisure activities and arts and crafts projects.
- 2002 – 2005 Ongoing volunteer for University College Cork RAG week which raises money for various charities by collecting, taking part in individual raids, aiding in the organisation of the fashion show.
- 2002 – 2004 Playscheme helper in Kidz-R-U's: volunteer childminding during half term vacations.
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Other skills

Languages	Level
French & English	Bilingual
German	Good
Italian	Basic

Computer skills

Good knowledge of Microsoft Excel & Microsoft Word. I have also undertaken various IT courses at University to improve and I am a regular user of email and internet.

Communication

Excellent interpersonal and communication skills. I have been an active member of the debating team during my undergraduate study.

Personal achievements

- Attended the CRAC Insight to Management Course (July 2005)
 - Sign Language crash course for beginners (February 2004)
 - Elected to the Law Society Committee for 2003-2004
 - First Aid course with St John's ambulance initially 2002 but do "Refreshers" every year
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Interests & activities

- Sports: Regular exercise and social interaction at various gym classes, namely aerobics, salsa evening and Yoga course for beginners. Currently badminton and football are healthy breaks which develop my endurance and competitiveness.
- Elected Lafrowda Flats Residents Association Vice-President in 2002-2003 and played an active but auxiliary/advisory role in the Committee for the following years.
- Travel: Over the years I have travelled extensively and lived throughout the world for different time spans, this helps me adapt, observe and keep an open mind to different people and situations as well as new cultures all together.

References

Available on request

Home:
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Fermoy, Co.Cork.
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2 Magazine Road,
Cork City.
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Julie Smith

OBJECTIVE

Keen to source a challenging role in a dynamic law firm which will offer early responsibilities, a progressive career path and the opportunity to maximise my potential.

EDUCATION

2004 – 2005
UNIVERSITY COLLEGE CORK
LLB

Subjects include:

Medical Law	Commercial Law
Family Law	Public International Law

2001 – 2004
UNIVERSITY COLLEGE CORK
Bachelor of Civil Law - Result: 2H1

Subjects:

Law of the European Union	Law of Torts
Constitutional Law	Criminal Law
Law of Contract	Law of Evidence
Law of Property	Jurisprudence

Projects:

- **Moot Court:** Two teams of four presented opposing arguments on behalf of the respondent and the applicant. Arguments were researched and presented orally in a cohesive manner. Each student was questioned by the judge to assess their understanding of the issues. **Result: 2H1.**
- **Legal Skills and Analysis:** Prepared a fictional client interview and followed up the client's query in writing. **Result: 1H.**

1995 – 2001
LORETO SECONDARY SCHOOL, FERMOY, CO. CORK
Leaving Certificate: 490 points, including an A1 in English.

EMPLOYMENT

Relevant Experience: Summer 2004

Courts Service, Four Courts, Dublin

- Attended daily meetings with the advocates.
- Accompanied advocates to the Court Library.
- Assisted administration staff with research.
- Attended a number of cases held over the course of the summer.

Summer 2003

Smith, Jones & Taylor Solicitors, Main Street, Fermoy, Co. Cork

- Observed interviews with clients and typed up reports.
- Attended court with solicitors as part of observation.
- Assisted apprentice solicitors with research and discussed points of law and appropriate legal solutions.

Other Experience: Summer 2002 & 2001

Silver Pail Dairy (Ireland), Fermoy, Co. Cork

- Worked as administrative assistant.
- Gained knowledge and experience of office administration including filing, faxing, photocopying, typing and telephone.
- Covered reception during lunch and holidays.

Summer 2000

SuperValu, Fermoy, Co. Cork

- Served customers and used cash register.
- Stocked shelves and assisted in stocktakes.
- Handled cash and balanced till daily.

SKILLS

Computer: Good working knowledge of Microsoft Word, Excel, Powerpoint, E-Mail and Internet. Typing speed: 70 wpm.

Language: Spanish, excellent written and oral level.

Organisational: Time management skills gained through projects and course work and prioritising tasks to meet deadlines.

Communication and Interpersonal: Excellent team working skills gained through coursework, employment and extracurricular activities.

INTERESTS & ACHIEVEMENTS

- Member of the UCC Law Society.
- Awarded '2003 Debater of the Year'
- Represented UCC at a number of intervarsity debating competitions.
- Trained and mentored new members on debating skills.
- Completed a Youth Leadership course presented by Toastmasters International in 2000.

REFERENCES

Mr. Tom Kelly, Lecturer, Department of Law, University College Cork. Tel: 021 493 2222. E-Mail: tom.kelly@ucc.ie

Mr. Michael Smith, Solicitor, Smith, Jones & Taylor Solicitors, Main Street, Fermoy, Co. Cork. Tel: 025 369854. E-Mail: msmith@sjt.ie